



AUDLEM PARISH COUNCIL

Interim Clerk: **Paul A I Barton**

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To Members of the Council

You are hereby summoned to attend the meeting of Audlem Parish Council to be held on **Monday 5th October 2020 at 7.00pm at Audlem Public Hall and NOT at the usual venue of the Methodist Church.** Current Covid 19 Social distancing guidelines rules will apply i.e. seating to be 2 mts apart, masks to be worn when entering AND leaving the building and/or when using the public facilities. Bring your own water for refreshments.

N.B. Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Paul A I Barton

Interim Clerk to the Parish Council

AGENDA

Public speaking open forum and Public participation

The Parish Council will consider any requests from members of the public to address the meeting. However any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.

20.74 Apologies:

To receive apologies for absence

20.75 Request for dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest .

20.76 Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other

registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

20.77 Councillor vacancies and Co-option of new Members

Chair to report on Member resignations and the number of unfulfilled vacancies. Consideration to be given to application(s) received to co-opt new Members.

N.B. Please note that this item may be considered in greater detail as a Confidential matter under Part 2 of the Agenda (See item 20.93)

20.78 Minutes

To authorise the chairman to sign the minutes of the last meeting held 7 September 2020 as a true record.

20.79 Matters arising

To consider any matters arising from the Minutes of the last meeting held 7 September 2020

20.80 Planning Reports

Planning Decisions:

20/3855N Non-material amendment to approved application 18/4442N Land Off, AUDLEM ROAD, AUDLEM Approved with conditions 15/9/20 (Please note that this is a non-material change to the planning application as it is a change of brick only)

20/3589T BARN COTTAGE, SCHOOL LANE, AUDLEM, CW3 0BA Works to tree –
Fell Maple Tree No. 1 Approved 28/9/20

20/1060T Land At, SHROPSHIRE STREET, AUDLEM Works to tree - Crown reduction of Copper Beech (T27) Approved 28/9/20

20/3181D AUDLEM WHITEHOUSE, WHITCHURCH ROAD, LIGHTWOOD GREEN, AUDLEM, CW3 0EL Discharge of Condition 2 on 20/1252N - Change of Use of land for driveway extension and proposed garage building Approved 15/9/20

Planning Withdrawals:

There are no planning withdrawals

Planning Applications:

There are no new applications

Cheshire East Local Plan

Members to consider the second part of the Council's Local Plan, the Site Allocations and Development Policies Document (SADPD) which was published for consideration by the Council's Strategic Planning Board (SPB) on 23 September, ahead of a decision being taken by the Council's Cabinet on 6 October. The report recommends that a number of changes are made to the version of the SADPD published in 2019, and that it is republished so that further representations can be made about it ahead of its submission for examination by a Planning Inspector.

20.81 Group reports

- Community Working Group to report on a carried forward Item 20.41.2 from the July meeting.
- To receive an update from the HPE working group.
- To receive an update from the Internal working group.

20.82 Report from Ward Councillor

To receive report from CEC Cllr Rachel Bailey

20.83 Grant Applications

- Members to approve raising of grant cheque in the sum of £1500 to Wheelyboat bus in accordance with the grant application as previously approved by the Council in June 2020.
- Members to consider an exceptional grant request from Audlem Public Hall

20.84 Financial matters

- To approve the Bank reconciliation to 30 September 2020. As at 29 September 2020 the Interim Clerk continues to have limited access to the Parish Bank Accounts and as a result is still unable to supply a comprehensive Bank reconciliation. Members to approve the shortform bank reconciliation as at 30 September. (see separate document).
- The Clerk has previously circulated all Members with an update of the AGAR Financial return
- The Interim Clerk to report on the current situation on handover of financial data covering, payments, receipts and outstanding VAT noting that the situation remains difficult to present and verify when data is still not to hand and the bank mandate changes are still to be further revised and submitted to the Bank(See Part 2 of the Agenda)
- Members to resolve revised/additional Authorised Signatories as a result of recent changes of Membership. (See Part 2 of the Agenda)
- Authorisation of cheques – Members to approve the schedule of payments as prepared by the Clerk (see separate document) and to ask (if it becomes necessary) to ask a former Member who is one of the two remaining signatories to countersign cheque payments as approved by Members until or unless the bank approve the change in signatories request.
- Members to set a provisional date to consider and commence a review of the 2021-21 budget and the precept taking into account the Taxbase information supplied by the CEC Treasurer and previously circulated by the Clerk.

20.85 Clerks report

Clerk to report on the Parish website and Accessibility requirements.

20.86 Turnpike field

To receive an update following the recent sub committee meeting to include:

- Latest maintenance/cutting programme.
- signage.
- Any other actions required

20.87 Longhill Moss

To receive a report from Cllr McLaren Brown re the Tenancy agreement and other matters pertaining.

20.88 Parish Council Matters

To receive updates as necessary on the following:

- The public conveniences to include discussion on current Covid 19 and any H & S guidance issues
- Consideration of the role of Clerk/Assistant Clerk will be considered under Part 2 of the Agenda
- Winter gritting consideration of Nantwich and Rural Area Highways Group Meeting on 19 October.
- Councillors may raise any other matters noting that no decisions can be taken without prior notice.

20.89 Correspondence

The Interim Clerk to report any new correspondence that has not been previously circulated to, or by Members.

20.90 Areas of responsibility

- In view of further changes since the last meeting, consideration to be given to membership of all committees, working groups and representatives to outside bodies confirming where either delegated or allocated authority is given in accordance with Standing Orders.
- The working group considering internal working practices and an update from subgroup concerning the CCTV project are deferred until further notice

20.91 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

20.92 To resolve to exclude the public from Part 2 of the meeting on the grounds of confidentiality.

PART 2 – CONFIDENTIAL

20.93 This item to be taken immediately after item 20.77 or as approved by the Chair.

Members to consider the current situation on Members and to consider new applications and to resolve to co-opt new Members in line with CEC Governance rules.

20.94 Members to consider the current administrative situation and any future action required as deemed necessary by the Council.

20.95 Members to consider mandate updates as necessary to the Parish Council's banking arrangements.

Please note that this part of the meeting is NOT open to the public who will be asked to leave the meeting and can then re enter the meeting once this item is dealt with subject to approval by all Members

20.96 DATE OF NEXT MEETING

Members to consider the date of the next meeting of the Parish Council currently set as being held at **7.00pm** on **MONDAY 5th November 2020** at Audlem Public Hall or via an online meeting facility (to be decided nearer the time).