



## AUDLEM PARISH COUNCIL GRANT APPLICATION FORM

1. Name and address of body applying.	
2. Contact person, postal address, phone number & email.	
3. Description of activity or project for which you are seeking grant funding (Please attach a separate sheet if you wish).	
4. Total costs of the activity or project.	
5. Amount raised by the organisation towards the costs.	
6. Other funding gained or applied for.	
7. Total amount of grant applying for from Audlem Parish Council.	

8. Who will the cheque be made payable to if different from above.	
9. Are you able to claim VAT back?	
10. Benefits of the activity or project to the community?	
11. Timescale for activity or project with anticipated start and end dates.	
12. Please explain how you will publicise the Parish Council's support.	
13. Details of your organisation's aims and income/expenditure. Please attach accounts and business plan if appropriate.	
14. Any other Comments.	

**ON COMPLETION OF THE PROJECT OR ACTIVITY WE AGREE TO PROVIDE A WRITTEN STATEMENT, WITH PHOTOGRAPHS IF APPROPRIATE, OF HOW THE GRANT WAS USED.**

**APPLICANT DETAILS (Two applicants are required)**

<b>NAME:</b>	<b>NAME:</b>
<b>POSITION:</b>	<b>POSITION:</b>
<b>CONTACT INFORMATION:</b>	<b>CONTACT INFORMATION:</b>
<b>SIGNED</b>	<b>SIGNED</b>
<b>Date</b>	<b>Date</b>

**Who is eligible?**

- An Audlem Parish Council based charity or voluntary group.
- An organisation serving the needs of the residents of Audlem Parish Council.
- Residents of Audlem Parish Council requesting grant aid for a project/event which will be for the benefit of a wider group.
- An Audlem Parish Council based club, association or organisation, serving a specific section of the community or the community as a whole.

**Completed applications should be sent to the Parish Clerk at Audlem Parish Council**  
[parishcouncil@audlempc.co.uk](mailto:parishcouncil@audlempc.co.uk)