



## AUDLEM PARISH COUNCIL

**Clerk: Belen Lopez Bloor**

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### To Members of the Council

You are hereby summonsed to attend the meeting of Audlem Parish Council to be held on **Monday 3rd February 2020** at **7.30pm** at the Methodist Meeting Rooms, Shropshire Street. The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

### To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

**Belen (Bee) Lopez Bloor**

Clerk to the Parish Council

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### AGENDA

#### PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before ordinary business commences.

#### **19.137 APOLOGIES FOR ABSENCE**

#### **19.138 DECLARATION OF INTERESTS**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

#### **19.139 CONFIRMATION OF MINUTES**

To confirm the Minutes of the meeting held 6<sup>th</sup> January 2020.

#### **19.140 UPDATES SINCE THE LAST MEETING**

19.140.1 Update from the HPE working group.

19.140.1.i To receive the meeting notes from the meeting on 21st January 2020.

19.140.1.ii To receive the Longhill Moss report and the recommendations within it.

19.140.1.iii Transferring Asset matters from Community working group to HPE.

19.140.2 Update from the Internal working group

19.140.2.i To receive the meeting notes from the meeting on 14th January 2020.

19.140.2 ii Recruitment of Assistant Clerk.

19.140.2.ii Office base.

19.140.3 Update from the Community working group.

#### **19.141 REPORT FROM WARD COUNCILLOR RACHEL BAILEY**

#### **19.142 HOUSING (Planning/Heritage & Conservation)**

##### 19.142.1 PLANNING APPLICATIONS

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
20/0261N	Bridge Farm Barns, Apple Blossom Barn,	Proposed garage	Registered		Date Registered 22/01/2020 Last Date For Comments 26/02/2020

	Green Lane, Audlem, CW3 OET				Decision Target Date 18/03/2020
19/5658N	THE PARKES, MONKS LANE, AUDLEM, CHESHIRE, CW3 0HP	Agricultural determination for a proposed new road 145m in length and 4.5m in width	Registered	APC not consulted, CEC deemed permission not needed. <b>Action/s: Clerk to send an email to CEC planning saying no objection.</b>	Date Registered 06/12/2019 Last Date For Comments 11/12/2019 Decision Date 02/01/2020
19/5774N	Land adjacent to, 10, SALFORD, AUDLEM, CW3 0AZ	Application for approval of reserved matters following approval of application 18/0178N; Outline planning permission for erection of 2 no. dwellings.	Registered.	Councillors were concerned these two new houses will exacerbate flooding problems in the Salford area. The application should also be objected to on the grounds of scale, massing and design. Cllr Boyes proposed writing a letter of objection to CEC, Cllr Higham seconded. All Councillors in favour. <b>Action/s: Cllr Boyes to draft letter for the Clerk to send.</b>	Registered 17/12/2019  Last Date For Comments 06/02/2020  Decision Target Date 11/02/2020
19/1986N	19, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Registered	Clarification requested on proposed use. If used as residential the Parish Council objects to this. Conditions should be placed upon approval to safeguard against residential use if for other uses. Clerk has written to CEC's planning officer to ask why the Parish Council's comments and letters are not on the website and ask when it will be determined. Planning officer is due to visit site soon. <b>Action/s: Clerk to send an email to CEC planning officer asking for an update and copying in Ward Cllr Rachel Bailey.</b>	Not yet decided.

#### 19.142.2 Suggested planning application protocol.

#### 19.143 **FINANCIAL MATTERS**

19.143.1 To receive the Finance Report.

19.143.2 Payment of salaries via bank transfer.

19.143.3 Grant requests

19.143.3.i Audlem Saints FC for £500.

19.143.3.ii TAVA for £500.

19.143.3.iii Audlem Music & Arts Festival for £1,500.

19.143.4 Authorisation of cheques – to agree the accounts for payment.

2160	Audlem Football Club	Grant		£1,000.00
2159	Audlem Methodist Church	Room hire		£55.00
2161	Newhall Parish Council		Distributing the Community Clean Up grant	£172.00
2162	Sound & District Parish Council		Distributing the Community Clean Up grant	£47.16
2163	Cleaning Supplies 2 U	Public Conveniences		£82.80
2164	Belen Lopez Bloor	Salaries	Included payment of overtime in December	£715.89
2165	Gavin Davies	Salaries - Street Cleaning		£418.08
2166	Belen Lopez Bloor	Office Expenses	mileage, mobile phone top up	£40.92
2167	HM Revenue & Customs	Salaries	Extra tax due to Clerk's overtime	£7.88
	3 Counties Cleaning	Public Conveniences		TBC
2168	Audlem Public Hall	Room hire	Reissue of cheque 2157 which was damaged	£140.00

19.143.5 Scheduled payments – to approve the scheduled payments.

02/01/2020	DD	EDF Energy	Electricity supply	£32.00
06/01/2020	DD	NEST Pension Contributions	Belen Lopez Bloor	£55.23
06/01/2020	DD	NEST Pension Contributions	Gavin Davies	£30.49
06/01/2020	SO	Shires Payroll Services		£24.50
15/01/2020	DD	PHS Group	Public Conveniences	£175.75
20/01/2020	DD	Water Plus	Public Conveniences	£81.76
TBC	SO	Then Media	Website	£55.30

19.143.6 Receipts – to minute the receipts.

Santander	Bank Interest	£60.12
Honesty Box	Toilet income	TBC

19.143.7 Turnpike Field Donation update.

**19.144 TURNPIKE FIELD**

19.144.1 General update.

19.144.2 To receive the notes of the meeting held on 8<sup>th</sup> January 2020.

19.144.3 Update - procurement of works for the green car park.

19.144.4 Update on pond installation by Cheshire Wildlife Trust.

19.144.4.i Lifebelts and fencing.

19.144.5 Requests to book the field.

19.144.5.i Spectacular Concert on Saturday 28th March.

19.144.5.ii Audlem Music & Arts Festival 20<sup>th</sup> – 26<sup>th</sup> May.

19.144.5.iii Party on the Park on 4th July

19.144.5.iv Festival of Transport on 26th July.

**19.145 PLAYING FIELD COMPLEX – UPDATE**

19.145.1 Update from the working group.

**19.146 PARISH COUNCIL MATTERS**

19.146.1 Domain name change.

19.146.2 Youth provision in the village.

19.146.3 VE Day.

19.146.4 Update - Purchasing a speed gun for a new Community Speed Watch Scheme.

19.146.5 Update - Purchasing additional CCTV to cover the playing area.

19.146.6 Cheshire Fire Authority Draft Integrated Risk Management Plan 2020-2024 consultation.

19.146.7 Circulating information from outside groups and committees.

19.146.8 Staff Development Policy.

**19.147 CORRESPONDENCE**

**19.148 AREAS OF RESPONSIBILITY**

**19.149 ITEMS FOR FUTURE AGENDA**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

**19.150 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 2<sup>nd</sup> MARCH 2020** in the Methodist Rooms.