



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor
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MEETING OF AUDLEM PARISH COUNCIL

MINUTES OF MEETING

Monday 6th January 2019 at 7.30pm

Methodist Meeting Rooms, Shropshire Street

PRESENT

Cllr Steve Boyes (Chairman), Cllr David Higham (Vice Chairman), Cllr Ralph Warburton, Cllr Pat Salt, Cllr George McLaren-Brown, Cllr Lorna Matthews, Cllr Lynette Hopkins, Cllr Nigel Mottershead, Cllr Paul Barrett and Ward Councillor Rachel Bailey.

In attendance: Clerk - Mrs Belen (Bee) Lopez Bloor.

PUBLIC FORUM

Residents of four households living in the Cox Bank area requested the support of the Parish Council to deal with the ongoing problem of roads flooding since 2015. The flooding has now also caused deterioration of the road surface. Just before Christmas, the Cheshire East Council (CEC) Highways team have attended to inspect the problem and clean gullies but residents are concerned they are not taking sufficient action to fix the issue permanently. Cllr Hopkins and Ward Cllr Bailey have met with residents and the local landowner. CEC say they are preparing a report for the week commencing 13th January outlining a course of action. Cllr Boyes commented the Parish Council is happy to support residents in any way it can, but it is preferable to wait for CEC to issue this report before taking steps to ensure a permanent solution is applied.

Action/s: Clerk to send a letter to their Highways team.

Residents of two households living in the Heathfield Road development requested the Parish Council's support in resolving ongoing problems at the Markden Homes' development site. They reported properties numbers 18 -23 have not had a French drain installed and the boundary retaining structure for a wild meadow has not been completed. Residents were also concerned about the state of the junction between Hillary Drive and Village View where grass verges have been dug up to allow for heavy goods vehicles to pass but have not been replaced. Cllr Hopkins commented that under the section 278 agreement Markden Homes is under no obligation to complete it until the development is complete. Residents informed the Parish Council that all homes have now been sold and these problems should be remedied. Cllr Boyes suggested the Parish Council conduct a site visit with Markden Homes and residents to inspect these issues and work out a way forward.

Action/s: Clerk to arrange a site visit.

19.123 APOLOGIES FOR ABSENCE

That apologies received from Councillors Geoff Seddon and Suzie Warren be accepted.

19.124 DECLARATION OF INTERESTS

Cllr Hopkins declared a pecuniary interest in agenda item 19.128 in respect of the planning application submitted for 29 Whitchurch Road and Cllr Mottershead declared a non-pecuniary interest in this agenda item in respect of the planning application submitted for 10 Salford.

19.125 CONFIRMATION OF MINUTES

Cllr Mottershead proposed to confirm the minutes of the meeting held on 2nd December 2019, Cllr Warburton seconded. One abstention due to absence, all other Councillors agreed.

Resolved: that the minutes be confirmed as a true and correct record.

19.126 UPDATES FROM THE LAST MEETING

19.126.1 Update – Highways.

Action/s: Cllr Hopkins to chase CEC regarding flooding problems in the Salford and Cox Bank areas.
Clerk to email ADAPT and arrange a meeting in February to discuss their Road Safety Working

Group's traffic study with Ward Cllr Bailey in attendance. Clerk to keep chasing CEC regarding drains at Mount Pleasant that still require attention.

19.127 REPORT FROM WARD COUNCILLOR RACHEL BAILEY

Cox Bank – The landowner has fully explained that it is not land drainage causing the problem and CEC's flood team are now looking at the root cause of all the associated flooding in this area including land at the old railway bridge so they can find a holistic solution for the whole area.

It was reported that there was a brown bin that has been left at Coole Lane Junction.

Action/s: Clerk to inform ANSA so they can empty it.

CEC budget comes through in February and Councillors should review its contents once it is published.

CEC's population numbers have now been received so Audlem Parish Council can now allocate the £809 Community clean up grant it is holding for nearby parishes.

Action/s: Clerk to write cheques and send these to the Parish Councils.

19.128 HOUSING (Planning/Heritage & Conservation)

19.128.1 PLANNING APPLICATIONS

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
19/5658N	THE PARKES, MONKS LANE, AUDLEM, CHESHIRE, CW3 0HP	Agricultural determination for a proposed new road 145m in length and 4.5m in width	Registered	APC not consulted, CEC deemed permission not needed. Action/s: Cllr Higham to look at the application and let the Parish Council know if Clerk should send a letter.	Date Registered 06/12/2019 Last Date For Comments 11/12/2019 Decision Date 02/01/2020
19/5774N	Land adjacent to, 10, SALFORD, AUDLEM, CW3 0AZ	Application for approval of reserved matters following approval of application 18/0178N; Outline planning permission for erection of 2 no. dwellings.	Registered.	Councillors were concerned these two new houses will exacerbate flooding problems in the Salford area. The application should also be objected to on the grounds of scale, massing and design. Cllr Boyes proposed writing a letter of objection to CEC, Cllr Higham seconded. All Councillors in favour. Action/s: Cllr Boyes to draft letter for the Clerk to send.	Date Registered 17/12/2019 Last Date For Comments 29/01/2020 Decision Target Date 11/02/2020
19/1986N	19, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Registered	Clarification requested on proposed use. If used as residential the Parish Council objects to this. Conditions should be placed upon approval to safeguard against residential use if for other uses. Action/s: Clerk to write to CEC's planning officer to ask why the Parish Council's comments and letters are not on the website and ask when it will be determined.	Not yet decided.
19/5168N	2, ALDELYME COURT, AUDLEM, CW3 0AF	Proposal To build an open brick porch to front of house with roof tiles to match existing and a small (non-opening) window on one side	Approved	The HPE working group resolved they have no objections. This was endorsed by the Parish Council.	Approved with conditions 19/12/2019

19.128.2 Land at Birds Nest, Audlem Road, Audlem.

The applicants have now requested a meeting with the Parish Council. It was noted that the Chairman, Councillor Hopkins and Ward Cllr Bailey will meet the applicants in February.

Action/s Ward Cllr Bailey to provide the Clerk with convenient dates and the Clerk to arrange this.

19.128.3 Suggested planning application protocol.

Action/s: Cllr Boyes to circulate a note with suggested protocol going forward.

19.129 FINANCIAL MATTERS

19.129.1 To receive the Finance Report.

Received.

19.129.2 To receive the minutes of the Finance Sub Committee meeting on 10th December 2019.

Received.

Action/s: Community working group to review the grant policy and add their comments to those of the FSC. Clerk to add grants to February's agenda for further discussion.

19.129.3 To receive the budget report and vote/resolve on the recommendations contained within it including setting the Parish Precept.

Cllr McLaren-Brown questioned the budget amounts allocated for Longhill Moss. It was noted that there is money in the budget and the issue of Longhill Moss will be the subject of a full discussion at the February meeting.

The Parish Council approved the 2020-2021 budget and authorised the Clerk to request a precept of £52,152 from Cheshire East Council, the same level of precept as 2019/20. They also agreed that budgeted cash balances be allocated to contingency funds or future expenditure as detailed in section 6 of the budget report and that the public conveniences reserve set at March 2019 is reduced in March 2020. Cllr Hopkins proposed to proceed as above and Cllr Barrett seconded. Councillors unanimously agreed.

Action/s: Clerk to request precept from CEC and upload the budget report to Audlem Online.

19.129.4 Grant requests

19.129.4.i Audlem Football Club for £1,000

Cllr Hopkins proposed to award the grant of £1,000 for general contribution of costs (not towards hiring of the pitch). Cllr Salt seconded. Cllr Warburton abstained in the vote. All other Councillors agreed.

Resolved: that the grant be awarded.

Action/s: Clerk to send the cheque.

19.129.4.ii Audlem Saints FC for £500.

Councillors felt parents are not paying their subscriptions and requested a clear balance sheet outlining income that had recently been declared. They also requested clarification of the number of children on the team.

Action/s: Cllr Warburton to speak to the club and this issue to be discussed further at the February meeting.

19.129.4.iii TAVA for £500.

Councillors were concerned awarding £500 grant for marketing for one theatre production in Audlem and required further clarification. Cllr Higham proposed granting £100 now and giving the remaining £400 once this clarification is received. Cllr Mottershead seconded this. Two abstentions, all other Councillors agreed.

Action/s: Clerk to write to TAVA informing them of the above.

19.129.5 Authorisation of cheques – to agree the accounts for payment.

2151	TLC Audlem Ltd	Chair's Allowance	Cheque to Lord Combemere to purchase gift voucher for Jennifer Cope as thank you for producing the Audlem newsletter	50.00
2152	Belen Lopez Bloor	Salaries	Included payment of overtime from August - October	749.04
2153	Gavin Davies	Salaries - Street Cleaning		418.08
2154	HM Revenue & Customs	Salaries	Extra tax due to Clerk's overtime	18.06
2155	ADAS	Grant		1500.00
2156	Belen Lopez Bloor	Office Expenses	Microsoft Office licence renewal, mileage, mobile phone top up	93.17
2157	Audlem Public Hall	Room hire	TFWG and Heartstart courses	140.00
2158	3 Counties Cleaning	Public Conveniences		£187.50
	Community Clean Up Fund distribution of grant			TBC

Cllr Warburton proposed to accept the authorisation of cheques, Cllr Salt seconded. Councillors unanimously agreed.

Resolved: That the cheques be approved for payment.

19.129.6 Scheduled payments – to approve the scheduled payments.

02/12/2019	DD	EDF Energy	Electricity supply	£32.00
04/12/2019	DD	NEST Pension Contributions	Belen Lopez Bloor	£55.23
04/12/2019	DD	NEST Pension Contributions	Gavin Davies	£30.49
05/12/2019	SO	Shires Payroll Services		£24.50
27/12/2019	SO	Then Media	Website	£55.30

Other payments processed since the agenda was issued:

02/01/2020	DD	Fields in Trust		£50.00
02/01/2020	DD	EDF Energy		£32.00
06/01/2020	SO	Shires Payroll Services		£24.50
06/01/2020	DD	NEST Pension Contributions	Belen Lopez Bloor	£55.23
06/01/2020	DD	NEST Pension Contributions	Gavin Davies	£30.49

Cllr Higham proposed to accept the scheduled payments, Cllr Hopkins seconded. Councillors unanimously agreed.

Resolved: That the scheduled payments be approved.

19.129.7 Receipts – to minute the receipts.

Cheshire East Council	Community Infrastructure Levy	£29,074.50
Santander	Bank Interest	£58.15
Honesty Box	Toilet income	TBC
Santander	Bank Interest	£60.12

That the receipts be noted.

19.129.8 Turnpike Field Donation update.

No further donations.

19.130 TURNPIKE FIELD

19.130.1 General update.

TFWG had discussed the pros and cons of setting up a charitable trust and how to protect the field against future development. They are seeking legal advice about charitable trusts, covenants and Fields in Trust. TFWG were also preparing an annual maintenance and enhancement plan working out a calendar of work to proactively manage the field. The next meeting is on Wednesday 8th January.

19.130.2 To receive the internal notes of the meeting held on 3rd December.

Received.

19.130.3 Update - procurement of works for the green car park.

No further update yet.

19.130.4 Update on pond installation by Cheshire Wildlife Trust.

Cheshire Wildlife Trust have arranged a site visit at 9.30am on Tuesday 14th January to finalise the ponds with a contractor on site. TFWG members will be attending and Councillors are also welcome to attend.

19.130.5 New booking requests.

19.130.5.i Audlem Ramblers Society Annual Picnic 27th June 2020.

Cllr Boyes proposed to accept the request, Cllr Warburton seconded and all unanimously agreed.

19.131 PLAYING FIELD COMPLEX – UPDATE

19.131.1 Update from the working group.

It was noted that a form needs to be submitted to Fields in Trust. It was agreed for the sub group to meet to review progress.

Action/s: Cllr Boyes to liaise with the Clerk to submit a form to Fields in Trust and sub group to meet.

19.132 PARISH COUNCIL MATTERS

19.132.1 Purchasing a speed gun for a new Community Speed Watch Scheme.

The PCSO has been approached by 2 volunteers who are willing to start a Community Speed-Watch scheme and has asked if the Parish Council is interested in purchasing a speed gun at a cost of circa £100. Highways and Community working groups to investigate this. Defer until next month.

Action/s: Groups to consider this and report back to the monthly meeting in February.

19.132.2 Play Area.

The matter of broken glass has been reported by the Clerk to Community Managers at ANSA, the police and the lengthsman. Cllr Higham also reported finding broken glass at the back of toilets. No further action required for now.

19.132.3 Cheshire East Council Community Governance Review.

There is a pre-consultation survey that must be completed before 31 January 2020.

Action/s: Cllr Boyes to liaise with the Clerk to complete this.

19.132.4 Update - Purchasing additional CCTV to cover the playing area.

Cllr Higham and Warburton have met on site with the CCTV engineer. Defer until next month.

Action/s: Clerk to add this to February's agenda.

19.132.5 Update - Power in the Buttermarket.

In hand. Cllr Warburton to keep the Parish Council updated.

19.132.6 Repainting of village lampposts.

Action/s: Clerk to keep chasing CEC's street lighting team.

19.132.7 Update - Flooding at Longhill Lane.

Cllr McLaren-Brown to update the Parish Council in February once investigations completed.

19.132.8 Support for the Local Electricity Bill.

Action/s: Clerk to send information to Cllr Warburton for the Community working group to consider.

19.132.9 Adding ADAPT cycle racks to the Parish Council's asset register.

ADAPT have requested that the Parish Council take ownership of two Sheffield pattern cycle stands currently owned by them in order that they can be installed on CEC land adjacent to Boots. The Council's ownership is a requirement of CEC in agreeing to the installation. ADAPT will maintain the stands by periodic painting when required. Cllr Boyes proposed to accept this request, Cllr Hopkins seconded. Councillors unanimously agreed.

Resolved: that these cycle racks be added to the asset register.

19.133 CORRESPONDENCE

National Farmers Union response in respect of correspondence regarding flooding was noted.

19.134 AREAS OF RESPONSIBILITY

None.

19.135 ITEMS FOR FUTURE AGENDA

Grants and Longhill Moss.

19.136 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 3rd FEBRUARY 2020** in the Methodist Rooms.

Cllr Boyes declared the meeting closed at 9.12pm.