



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor
1 St Chads Way, Norton in Hales
Market Drayton, Shropshire TF9 4AW
Telephone: 07432 332857
e-mail: audlemcpc@gmail.com

MEETING OF AUDLEM PARISH COUNCIL MINUTES OF MEETING

Monday 4th November 2019 at 7.30pm
Methodist Meeting Rooms, Shropshire Street

PRESENT

Cllr Steve Boyes (Chairman), Cllr David Higham (Vice Chair), Cllr Ralph Warburton, Cllr Pat Salt, Cllr George McLaren-Brown, Cllr Lynette Hopkins, Cllr Geoff Seddon, Cllr Suzie Warren, Cllr Nigel Mottershead, Cllr Paul Barrett and Ward Councillor Rachel Bailey.

In attendance: Clerk - Mrs Belen (Bee) Lopez Bloor.

PUBLIC FORUM

Resident living in Salford area requested the support of the Parish Council to deal with the problem of the continuous run of water near her home which has been bubbling out of the drains for over 10 years and has completely flooded her garden. This has been under water for months as a result, even during in the summer. The Environmental Agency have been out today as there is now sewage flowing into other resident's gardens. The water has also caused major damage to the pavement which has broken up making it difficult for pedestrians to pass and there are holes in the verge 2 ft deep where she has had to place hazard cones so public are aware of the danger. United Utilities informed her it is not their problem and she has been chasing CEC Highways to deal with the matter. They did replace part of the drain and say the gullies are working fine but the problem still persists.

Action/s: Resident to email Clerk and Cllr Hopkins with details and Cllr Hopkins to speak to CEC Highways to assist.

19.83 APOLOGIES FOR ABSENCE

That apologies received from Cllr Lorna Matthews be accepted.

19.84 DECLARATION OF INTERESTS

Cllr Hopkins declared a pecuniary interest in agenda item 19.88 in respect of the planning application submitted for 29 Whitchurch Road.

None declared by the other Councillors.

19.85 CONFIRMATION OF MINUTES

Cllr Higham proposed to confirm the minutes of the meeting held on 7th October 2019, Cllr Hopkins seconded. Councillors unanimously agreed.

Resolved: that the minutes be confirmed as a true and correct record.

19.86 UPDATES FROM THE LAST MEETING

19.86.1 Update – Meeting with other village groups.

Councillors Boyes, Higham and Matthews have met with ADAPT. Meetings with other groups are in the process of being arranged.

Action/s: Councillors to report back to the Parish Council once these have taken place.

19.86.2 Update - Asset repairs.

Clerk informed the Parish Council a maintenance contractor has now made good most of the faults/repairs found during the asset review inspections. The only outstanding one is the Buttermarket roof tiles which will be fixed this week.

Cllr Hopkins and the new CEC Highways Officer had met for a site visit to inspect the problematic areas near Bagley Lane that a resident had complained about. She informed the Parish Council the

roads are indeed increasingly narrower because of silt and require a lot of work. CEC has prepared a report following this site visit which will be discussed at the next Highways, Planning & Environment Working Group meeting.

Cllr Hopkins also confirmed that she has been liaising with CEC to ensure the village's drains and gullies are cleaned. Cllr Mottershead confirmed that those on Mount Pleasant have been cleared. Ward Cllr Bailey commented that CEC have increased the height of grids to help ease flooding in some parts.

Cllr McLaren-Brown raised concerns about speeding delivery vehicles on the Anwyl Development.

Action/s: Cllr Seddon to draft a letter for the Clerk to send to the developers.

19.86.3 Minutes from Community Group Meeting.

The working group have met and meeting minutes have been circulated. Cllr Warburton wished to highlight that community groups generate a £65,000 spend with events in the village.

Action/s: The group to prepare a news item for Audlem Online to inform residents the new working group has been formed and is keen to support and assist community groups in village.

19.86.4 Website Update.

Following an internal meeting, Cllr Seddon has circulated a report with potential navigation paths and a draft layout for the Parish Council section of Audlem Online. Another meeting will be held next week to progress this.

Action/s: Clerk to add the meeting to the diaries and group to report back in December.

19.87 REPORT FROM WARD COUNCILLOR RACHEL BAILEY

Cllr Ward Bailey wished to highlight her concerns in respect of the CEC budget/precept setting consultation in which page 40 states the amount available for highways maintenance will be reduced.

19.88 HOUSING (Planning/Heritage & Conservation)

19.88.1 PLANNING APPLICATIONS

To consider the following: -

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
19/4560N	WOOD GREEN, 29, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Demolition of garage, store & conservatory. New two-storey left-hand side extension and rear single-storey garden room.	Not yet decided	No objections in principle but Cllrs request a standard condition from environmental health requesting all building works are completed during normal working hours.	Registered 02/10/2019 Last Date For Comments 06/11/2019 Decision Target Date 27/11/2019
19/3450N	Land adj Ingleside, PADDOCK LANE, AUDLEM CW3 0DP	2no. stable blocks and menage on existing field	Not yet decided	No objection in principle subject to a number of comments. Letter sent 12/08/2019	Registered 25/07/2019 Date For Comments 28/08/2019 Decision Target Date 19/09/2019
19/1986N	19, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Not yet decided - INCOMPLETE APPLICATION	No objections in principle but recommend attaching a condition so any decision removing permitted development rights or specifying that it may only be used for the use applied for.	Incomplete application. Not yet decided.

19/3121N	Beech Tree House, Woore Road, Audlem, Crewe, CW3 0BP	Listed building consent to reglaze existing 7 No rear windows; replace French windows and Utility window to side elevation and new composite front entrance door within existing frame; fanlight and open pediment surround retained.	Decided	No objection.	Approved with conditions 21/10/2019
19/4486N	Rose Cottage, GREEN LANE, AUDLEM, CW3 OET	Steel portal framed grain store.	Decided	No objection.	Determination - appvl not reqd (stage 1) / 22-Oct-2019

19/1986N 19, WHITCHURCH ROAD, AUDLEM, CW3 0EE

Action/s: Clerk to ask Ward Cllr for a member's enquiry regarding the latest position.

19.88.2 Land off Audlem Road, Hankelow, exception site for affordable housing (planning ref. 19/4360N) ADAS are submitting a letter of concern in respect of this planning application's impact on the village services. Councillors discussed liaising with Hankelow Parish Council to submit Audlem Parish Council's comments as well and sending a letter. Cllr Warren proposed this as the way forward, Cllr Warburton seconded. Councillors unanimously agreed.

Action/s: Cllr Seddon to speak to Hankelow Parish Council and liaise with the Clerk to draft a letter with the Parish Council's comments relating to potential impact on services within Audlem.

Hankelow Neighbourhood Plan

Councillors had no concerns and supported it. Cllr Boyes proposed we submit comments stating the Parish Council support's the proposed plan, Cllr Hopkins seconded. Councillors unanimously agreed.

Action: Clerk to submit comments.

19.89 FINANCIAL MATTERS

19.89.1 Finance Report – to receive the Finance Report.

Noted.

19.89.2 Update –Budget 2019/2020.

Cllr Barrett talked through the new graphs. The figures will be finalised during the Finance Meeting on 18th November so the Parish Council can set the precept level for 2020.

Cllr Boyes pointed out that the Parish Council received recent notification of a further £29,000 income which will also need to be added to the budget. This money is from CEC from the Community Infrastructure Levy which is to be used for infrastructure projects in areas where there has been housing growth.

19.89.3 Update - Santander Bank Signatories.

Councillors Boyes and Hopkins have now been added as signatories.

19.89.4 Grant request from Audlem Football Club.

Cllr Warburton informed the Councillors that the grant request will be resubmitted in the near future and will include the junior football side Audlem Saints in the revised submission.

Action/s: Defer until December.

19.89.5 Authorisation of cheques – to agree the accounts for payment.

07/10/2019	2125	Northwich Town Council	Training	Cllr Nigel Mottershead attending highways course	240.00
07/10/2019	2126	ADAPT	Grant		500.00
04/11/2019	2127	3 Counties Cleaning	Public Conveniences		195.00
04/11/2019	2128	Brine Leas School	Training	First Aid Training for Cllr Nigel Mottershead	50.00
04/11/2019	2129	Audlem Methodist Church	Room hire		55.00
04/11/2019	2130	Gavin Davies	Salaries - Street Cleaning		418.08
04/11/2019	2131	Belen Lopez Bloor	Salaries	Included payment of overtime from May - July	631.20
04/11/2019	2132	Belen Lopez Bloor	Office Expenses	Mobile phone top up, mileage, stationery, printing	48.26
04/11/2019	2133	Audlem Printers	Newsletter		240.00

04/11/2019	2134	Tony Seabridge	Grass Cutting		90.00
04/11/2019	2135	Nigel Mottershead	Councillor Expenses	Mileage to training seminars	34.65
04/11/2019	2136	SM Potter	Repairs & Renewals	Asset repairs following asset inspections	145.75
04/11/2019	2137	CHALC	Training	Cllr Pat Salt training course	35.00

Cllr Higham proposed to accept the authorisation of cheques, Cllr Seddon seconded. Councillors unanimously agreed.

Resolved: That the cheques be approved for payment.

19.89.6 Scheduled payments – to approve the scheduled payments.

16/10/2019	DD	PHS Group	Public Conveniences		£175.75
25/10/2019	SO	Then Media			£55.30
01/11/2019	DD	EDF Energy	Electricity supply		£32.00

Cllr Higham proposed to accept the scheduled payments, Cllr Warburton seconded. Councillors unanimously agreed.

Resolved: That the scheduled payments be approved.

19.89.7 Receipts – to minute the receipts.

Santander	Bank Interest	£60.06
Honesty Box	Toilet income	£19.86

Noted: That the receipts be noted.

Action/s: Clerk to ask Peter Bentley to check the locking system for the toilet.

19.89.8 Turnpike Field Donation update.

No further donations.

Action/s: Cllr Seddon to liaise with the Clerk to send a follow up letter.

19.90 TURNPIKE FIELD

19.90.1 General update.

Due to the recent flooding, CEC Public Rights of Way have closed off the public footpath at Greys Bridge and this could take 3-4 months to resolve. Councillors agreed the public meeting should be postponed until next year's budget has been finalised and Cheshire Wildlife Trust inspect the flooding in the proposed pond locations. Cllr Seddon proposed this way forward, Cllr Boyes seconded. Councillors unanimously agreed.

Action/s: Internal Communications group to prepare a news item for Audlem Online to inform residents of this once the TFWG have met on Thursday.

19.90.2 Update on Pond installation by Cheshire Wildlife Trust.

Cllr Hopkins reported that Cheshire Wildlife Trust will be conducting a site visit to determine if the ponds may need to be re-sited to prevent future flooding.

Action/s: Cllr Hopkins to report back.

19.90.3 New Bookings.

None.

19.91 PLAYING FIELD COMPLEX – UPDATE

19.91.1 Update from the working group.

No update.

19.91.2 Update - Information of the cost of play area repairs.

No update.

Action/s: Clerk to chase Ward Cllr Bailey.

Cllr Higham informed the Parish Council he is meeting with a playground supplier on Monday 18th November at 2.30pm to discuss potential costs for repairs and new equipment.

19.92 PARISH COUNCIL MATTERS

19.92.1 Update - Purchasing additional CCTV to cover the playing area.

Still being investigated.

Action/s: Clerk to arrange a meeting with the CCTV engineer on Monday 18th November with Councillors Higham and Warburton in attendance.

19.92.2 Update - Suggestions arising from resident's feedback at the Annual Village Meeting.

Action/s: The community working group to pick this up.

19.92.3 Update - Domain name, email addresses and document library.

Email addresses now being used. Document library now set up.

Action/s: Clerk to circulate log in details for the document library.

19.92.4 Update - New bin for ADAS.

ADAS have provided the schedule for rubbish collection but ANSA have not responded.

Action/s: Clerk to keep chasing.

19.92.5 Update - Audlem business & tourism group proposal for new brown signs.

Cllr Higham has been on site to view the proposed location. The business tourism group is preparing a document detailing its design, location and costs.

Action/s: Cllr Higham to circulate this when it is ready.

19.92.6 Update - Power in the Buttermarket.

Resolved. No further action necessary.

19.92.7 Update - Reinstating the bridge signs at the Shropshire Union Canal.

No further action at this time.

19.92.8 Update - ADAPT matters

19.92.8.i ADAPT cycle racks.

The grant cheque was issued last month and these are in the process of being installed. No further action necessary.

19.92.8.iii ADAPT 'ACER' (Audlem Carbon Emissions Reduction) update.

No update. Defer until December.

19.92.8.iii ADAPT's letter regarding Bus Services between Audlem and Leighton Hospital.

No update for now. Defer until December.

19.92.9. Report from Police Meeting

Cllr Hopkins informed the Parish Council there is a new rural police team working around Cheshire East and a change in PCSOs.

19.92.10 Recent flooding

Covered above in the minutes.

19.93 CORRESPONDENCE

19.93.1 Enquiry from Newhall Parish Council regarding Governments Community Clean Up grant funding.

Action/s: Clerk to chase Ward Cllr Rachel Bailey for a response.

19.93.2 Residents complaint about dog owners on public footpaths near Bath Farm, Audlem.

This has been reported to the police.

Heywoods Lane complaint regarding dangerous large trucks turning in.

No further action required.

19.94 AREAS OF RESPONSIBILITY

No update.

19.95 ITEMS FOR FUTURE AGENDA

None requested.

19.96 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 2nd DECEMBER 2019** in the Methodist Rooms.

19.97 Cllr Boyes proposed to exclude the public from Part 2 of the meeting on the grounds of confidentiality. Cllr Seddon seconded. All Councillors in favour.

Resolved: That the public be excluded from Part 2 of the meeting. Public excluded at 8.58 pm.