



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor

1 St Chads Way, Norton in Hales
Market Drayton, Shropshire TF9 4AW

Telephone: 07432 332857

e-mail: audlempc@gmail.com

To Members of the Council

You are hereby summonsed to attend the meeting of Audlem Parish Council to be held on **Monday 10th June 2019 at 7.30pm** at the Methodist Meeting Rooms, Shropshire Street. The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Belen (Bee) Lopez Bloor

Clerk to the Parish Council

AGENDA

PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before ordinary business commences.

19.16 APOLOGIES FOR ABSENCE

19.17 DECLARATION OF INTERESTS

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

19.18 CONFIRMATION OF MINUTES

19.18.1 To confirm the Minutes of the meeting held 13th May 2019.

19.18.2 To confirm the notes of the Annual Village Meeting held on 22nd May 2019.

19.19 ANNUAL BUSINESS DEFERRED FROM LAST MONTH

19.19.1 Asset Register.

19.19.2 Insurance.

19.20 MATTERS ARISING

19.20.1 Update - Power source at The Buttermarket.

19.20.2 Update - Gullies on the bridge, Coxbank, Kinsey Heath, Wood Orchard Lane and Whitchurch Road.

19.20.3 Update - Central Governments Community Clean Up grant funding.

19.20.4 Update – Repainting of Audlem’s signs.

19.20.5 Update - Benches on Emberton Place.

19.20.6 Update – BT phone box.

19.20.7 Asset review inspections.

19.20.8 Update - Cheshire East Council plans to replace all existing yellow sodium with the new white light LED lanterns.

19.20.9 Update - Adderley A529.

19.20.10 Update – Dangerous tree on Wood Orchard Lane.

- 19.20.11 Tree fallen down on Cheshire Street.
 19.20.12 Hedge parsley reducing visibility on the narrow country lanes.

19.21 ANNUAL ACCOUNTS AND GOVERNANCE 2018/19

- 19.21.1 Accounting Statement – to approve the 18/19 accounts.
 19.21.2 Appointment of RFO.
 19.21.3 Confirmation of Internal Auditor.

19.22 HOUSING (Planning/Heritage & Conservation)

19.22.1 PLANNING APPLICATIONS

To consider the following: -

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
19/2220T	AUDLEM CEMETERY, CHESHIRE STREET, AUDLEM	WORKS TO TPO TREES Trim side branches to medium centre			Due 02/07/2019
19/1986N	19, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Not yet decided	No objections in principle but recommend attaching a condition so any decision removing permitted development rights or specifying that it may only be used for the use applied for.	Incomplete application. Not yet decided.
19/0185N	SANDY LANE FARM, SANDY LANE, AUDLEM, CW3 0BF	Formation of New Agricultural/Agricultural Contractors Access Route from Existing Yard to Paddock Lane and Ceasation of Bath Lane route	Not yet decided		Date Registered 14/01/2019 Committee Date Last date for comments 20/02/2019 Decision Target Date 11/03/2019
19/1390N	Sandy Lane Farm, SANDY LANE, AUDLEM, CW3 0BF	Proposal certificate of existing lawful use for the Storage and maintenance of agricultural machinery, storage and maintenance of gritting vehicles.	Decided - approved		Positive certificate 24-May-2019
19/1525N	Maybank, WOORE ROAD, AUDLEM, CW3 0BT	Single storey rear extension with internal alterations	Approved	No objections	Approved with conditions / 21/05/2019
19/2012N	HEATHFIELDS, AUDLEM ROAD, AUDLEM	Non Material Amendment to 18/4442N	Approved		Approved 30/04/2019
19/0855N	Land adj 10, SALFORD, AUDLEM, CW3 0AZ	Reserved Matters following Outline Approval 18/0178N - Outline planning permission for erection of 2 no. dwellings. All matters reserved except access	Withdrawn		

19.22.2 Birds Nest Development, Audlem Road.

19.22.3 Site Allocations & Development Policies Document (SADPD).

19.23 FINANCIAL MATTERS

19.23.1 Finance Report – to receive the Finance Report.

19.23.2 Update - Parish Council Insurance renewal.

19.23.3 To add Cllr Boyes, Cllr Lawton & Cllr Hopkins as bank signatories.

19.23.4 Grant requests

19.23.4.a £500 for Touring Arts Visiting Audlem.

19.23.4.b £1,271.96 for Audlem Scouts.

19.23.5 Authorisation of cheques – to agree the accounts for payment.

2075	Audlem Festival Committee	Grant		179.40
2076	Councillor Lorna Matthews	Repairs & Renewals	Materials and tools to repaint Audlem village signs	154.15
2077	Belen Lopez Bloor	Office Expenses	Mileage, postage, printing, stationery	58.72
2078	Belen Lopez Bloor	Village Meeting	Food	52.35
2079	Ralph Warburton	Village Meeting	Drinks	71.24
2080	CHALC	Training		35.00
2081	Audlem Public Hall	Village Meeting		85.00
2081	Audlem Public Hall	Room hire		60.00
2082	WPS Ltd	Insurance		1,080.48
2083	3 Counties Cleaning	Public Conveniences		205.00

19.23.6 Scheduled payments – to approve the scheduled payments.

DD	07/05/2019	NEST	Pension Contributions	£91.73
SO	07/05/2019	Shires Pay Services Limited	Payroll Services	£20.00
DD	20/05/2019	Water Plus	Water supply	£72.36
SO	28/05/2019	ThenMedia Ltd	Website	£24.10
SO	30/05/2019	Shires Pay Services Limited	Payroll Services	£4.50

19.23.7 Receipts – to minute the receipts.

01/05/2019	Bank interest		£43.19
02/05/2019	Honesty Box		£65.57
29/05/2019	Cheshire East Council Community Clean Up Grant		£809.00
29/05/2019	Credit note from NPower		£321.00

19.23.8 Turnpike Field Donation update.

19.23 TURNPIKE FIELD

19.24.1 Amendment to Turnpike Field Terms of Reference to incorporate £500 spending authority every 3 months.

19.24.2 Update - Old Vicarage Tree Surgery works.

19.24.3 Update - Ecological survey by Cheshire Wildlife Trust.

19.24.4 Camping during events.

19.25 PLAYING FIELD COMPLEX – UPDATE

19.25.1 Roundabout in the children's play area being replaced with new equipment.

19.25.2 Ownership progress with Hibberts Solicitors.

19.26 PARISH COUNCIL MATTERS

19.26.1 Domain name, email addresses and document library.

19.26.2 Co-option of Councillors.

19.26.3 Gentlemen's toilets.

19.26.4 Recent burglary.

19.26.5 Updating the car park diorama.

- 19.26.6 ChALC Employment / Recruitment Manual.
- 19.26.7 Venues for Parish Council meetings.
- 19.26.8 Clerk attendance at working group meetings.
- 19.26.9 Gifts for retiring Councillors.

19.27 CORRESPONDENCE

- 19.27.1 Complaint from resident regarding Markden Homes' residential development.
- 19.27.2 Complaint from resident regarding some gullies missed from Cheshire East's clean up, hedge parsley obstructing visibility & dangerous tree on Wood Orchard Lane.

19.28 AREAS OF RESPONSIBILITY

- 19.28.1 To receive working group reports.
- 19.28.2 To appoint Councillors to working groups and outside bodies.
 - 19.28.1 Finance Sub Committee.
 - 19.28.2 Turnpike Field Working Group.

19.29 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

19.30 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 15th JULY 2019** in the Methodist Rooms. There will be no monthly meeting in August. After this the next meeting will be at **7.30pm** on **MONDAY 2ND SEPTEMBER 2019**.