



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor

1 St Chads Way, Norton in Hales
Market Drayton, Shropshire TF9 4AW

Telephone: 07432 332857

e-mail: audlempc@gmail.com

MEETING OF AUDLEM PARISH COUNCIL MINUTES OF MEETING

Monday 7th January 2018 at 7.30pm

Methodist Meeting Rooms, Shropshire Street

PRESENT

Cllr David Higham, Cllr Lorna Matthews, Cllr Frances Mary Christie, Cllr Kate Down, Cllr Lynette Hopkins, Cllr Steve Boyes and Cllr Nigel Mottershead. Ward Cllr Rachel Bailey also in attendance.

In attendance: Clerk - Mrs Belen (Bee) Lopez Bloor.

18.119 CO-OPTION OF COUNCILLOR

Cllr Boyes proposed Mrs Derrian Ellis be co-opted as a Councillor. Cllr Hopkins seconded. 6 Councillors in favour, one abstention.

Resolved: That Derrian Ellis be co-opted as Councillor.

18.120 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Geoff Seddon, Cllr David Siddorns and Cllr Derrian Ellis.

18.121 DECLARATION OF INTERESTS

None received.

18.122 CONFIRMATION OF MINUTES

Cllr Mottershead proposed to confirm the minutes of 3rd December 2018, Cllr Christie seconded. 6 Councillors in favour, one abstention.

Resolved: that the minutes be confirmed as a true and correct record.

18.123 MATTERS ARISING

18.123.1 ADCA core grant funding update following meeting with Ward Cllr Rachel Bailey.

After ADCA failed to win any core funding under the new contracting procedures instigated by Cheshire East Council (CEC), a meeting was held with Ward Cllr Rachel Bailey. Cllr Bailey felt that the Council's "Rural Strategy" should have been fully taken into account within commissioning approaches in the future so that rural voluntary groups are not disadvantaged. A further meeting has been called with the Acting Executive Director of People, involving other rural organisations that felt similarly disadvantaged by the new contracting arrangements. In the meantime, ADCA have submitted a grant bid to the New Homes Bonus Community Fund.

Action: Cllr Christie to keep the Parish Council updated on this matter.

7.41pm Ward Cllr Rachel Bailey arrived.

18.123.2 Update - Gritting during snow/icy weather.

The Clerk wrote to Head of Winter Services at Cheshire East Council (CEC) requesting a new grit bin near the Annexe with a letter of support from ADCA. The Strategic Commissioning Manager at CEC responded to say that there is no provision for the supply and filling of grit bins. They noted the concerns raised regarding access to the Doctor's Surgery and will ensure this is specifically raised with the gritting teams to assess whether anything further can be done to assist. The Clerk has gone back to the Head of Winter Services to check next steps. Regarding the damaged grit bin on Bagley Lane, the Clerk has a photo of it and emailed it to them asking them to repair or replace it.

Action: Clerk to speak to Head of Winter services and ask for grit bags. Cllr Higham to investigate the cost of a grit bin with a view to the Parish Council funding its purchase.

18.123.3 Update – drainage issues in the village.

The locations of Windmill Drive with junction on Shropshire Street, Shropshire Street to the Canal Bridge and Daisy Bank Close with junction Cheshire Street were reported as urgent repairs early December and CEC assured the Clerk that they would be added to the additional jetting programme to be completed soon however nothing appears to have happened. The Clerk has chased CEC. The gullies on Whitchurch Road A525 Browns Bank down in the dip have also not been attended to despite being reported. Works to the gullies on Shropshire Street from Green Lane to Windmill Drive have been suspended due to requiring additional traffic management to complete and the Clerk keeps chasing CEC.

Cllr Mottershead had also reported the gully opposite Mount Pleasant on the A525 which is constantly blocked. In periods of rain the road surface floods and causes vehicles to avoid the flooding by driving on the opposite side of the A525 which is a clear danger that will cause an accident.

The Clerk has also been liaising with Senior Team Leader Street Cleansing at ANSA to arrange for workers to clear as much of the surface debris as possible at Whitchurch Road and the locations mentioned above and this should happen this week.

Councillors have since reported seeing a mechanical sweeper attending the areas.

Drains at Damson Lane were reported separately as requested at December's meeting. No further update is available at the moment, Clerk has also chased this.

Action: Clerk to keep liaising with ANSA/CEC and report back to the Parish Council in February.

18.123.4 Highways issue - Car park filling potholes on the entrance ramp.

The Clerk has been chasing since May last year. These works are now due to start the week beginning 21st January. It will take one day for the Tarmac repairs and another day for the lineage so the car park will be closed for two days. There will be a notice to the exact day Tuesday/Wednesday put up at the end of this week.

Action: The Clerk to check if the work can be done at the weekend instead of during the week. Cllr Seddon to see if they can open Turnpike Field to provide temporary parking whilst the repairs are being done.

Other items since issuing the agenda

The Councillors observed a minute of silence for Derek Mckelvey, previous Councillor and Chairman who had recently died.

Cllr Higham wished to remind the Councillors of the impending election in May to establish interest in getting an elected council.

Action: The Clerk is to arrange a public notice on Audlem Online and in the Around Audlem Newsletter.

18.124 HOUSING (Planning/Heritage & Conservation)

18.124.1 PLANNING APPLICATIONS

To consider the following: -

Planning reference	Main location	Development description	Action	Decision
18/6151D	Kynsal Farm, HARDYS LANE, COX BANK, CW3 0EU	Discharge of Conditions 4, 6 & 9 on 14/0428N	To discuss & resolve	Comments due 4 th January 2019. Clerk has submitted comments.
18/6275N	Wood Cottage, GREEN LANE, AUDLEM, CW3 0ET	Proposed rear extension and front porch	To discuss & resolve	Registered 19/12 2018, Last Date for Submitting Comments 23/01/2019, Decision date 13/02/2019 Clerk has informed CEC that Cllrs have no objection.
18/5696N	Land West Of, AUDLEM ROAD, AUDLEM	Plot substitution of 12 approved plots replacing them with 13 smaller plots.	Not yet decided	Clerk has informed CEC that Cllrs have no objection . decision date 14/02/2019

18/5434T	WORKS TO TREES IN CONSERVATION AREA - 40, SALFORD, AUDLEM, CW3 OBJ	T1: Western Red Cedar: Crown raise to 4-4.5m	FYI only	Action: Cllr Boyes to ask why APC were not consulted.
18/5439T	WORKS TO TREES IN CONSERVATION AREA 40, SALFORD, AUDLEM, CW3 OBJ	T1: Elm: Fell-The tree is dead G1: Beech group: To reduce tallest tree, in middle, by approximately 5-6m, and reduce remainder of group to leave a rounded shape, in order to allow more light to the property	FYI only	Action: Cllr Boyes to ask why APC were not consulted.
18/6036N	Kinsey House, Bagley Lane, Audlem, Crewe, CW3 ODR	Rear extension with dormer window.	Discussed over email & resolved.	Clerk sent email saying no objections on 9 th December 2018. Decision Target Date 28/01/2019
18/5019N	BANK HOUSE, BUNSLEY BANK, AUDLEM, CW3 OHS	Two storey rear and side extension and front porch	Not yet decided	Comments submitted by Councillor Geoff Seddon Decision Target Date 03/12/2018
18/5254N	OVER THE WATER, DAISY BANK CRESCENT, AUDLEM, CREWE, CHESHIRE, CW3 OHD	Car Port	Decided – approved with conditions	Approved with conditions / 28-Nov-2018
18/4442N	Land Off, AUDLEM ROAD, AUDLEM, CW3 OHE	Variation of condition 1 to planning application 17/2468N	Decided – approved with conditions	Approved with conditions / 03-Dec-2018
18/4830N	THE OLD BAKEHOUSE, VICARAGE LANE, AUDLEM, CW3 OAB	Two bedroom cottage dormer style dwelling	Decided - refused	Refused 12/12/2018
18/3564N	Sandy Lane Farm, SANDY LANE, AUDLEM, CW3 OBF	Formation of New Agricultural/Agricultural Contractors Access Route from Existing Yard to Paddock Lane	Decided - refused	Refused 13-Dec-2018

18.124.2 Update - Government consultation on shale gas exploration (fracking).

Cllr Boyes has submitted a formal response with the Parish Council's views to say that it should be compulsory for pre-application community consultation for all Shale Gas Development which requires a Statutory Consent. The process should be more than exhibitions and mail shots and should include face to face consultations with the communities affected including public meetings and a written response explaining how concerns have been considered and hopefully addressed. It further iterated that it should be sent not only to the local community but also form part of the Planning Application and that the pre-application community consultation should be undertaken for all Shale Gas Development where a formal consent is needed by Local Authorities or National Government.

18.124.3 Update - New Homes Bonus Turnpike Field grant bid.

The Parish Council's bid was submitted by email on 30th December and by post on 31st (signed for delivery). The Clerk has since spoken to the New Homes Bonus team on 2nd January and they have confirmed it has been received.

8.24pm Cllr Rachel Bailey left the meeting.

18.125 FINANCIAL MATTERS

18.125.1 Precept 2019/20. To resolve to determine the amount of Precept for the year.

At the budget meeting held on 19th November 2018 it was agreed that the Parish Precept for 2019-2020 should be £50,000. Unfortunately, the minutes of that meeting were not circulated with the agenda but were made available at the meeting. These minutes were ratified at the meeting. Resolved: Cllr Down proposed to confirm the minutes, Cllr Higham seconded. All Councillors in favour.

Resolved: that the minutes be confirmed as a true and correct record.

Cllr Higham proposed to accept the precept request of £50,000, Cllr Christie seconded. All Councillors in favour.

Resolved: that the Precept for 2019/20 is £50,000.

18.125.2 Update - 2nd Quarter Bank Reconciliation.

Cllr Higham reported that some errors were found and that the figures almost reconcile with a £20 discrepancy.

Action: Cllr Higham and the Clerk to meet to progress this.

18.125.3 Finance Report – to receive the Finance Report.

Cllr Boyes proposed to accept the finance report, Cllr Higham seconded. All Councillors in favour.

Resolved: The report is accepted.

18.125.4 Authorisation of cheques – to agree the accounts for payment.

2019	PHS Group	Public conveniences		175.75
2020	3 Counties Cleaning	Public conveniences		180.00
2021	SM Potter	Public conveniences	Repairs to the toilets	77.80
2022	Gavin Davies	Salaries - Street Cleaning		408.94
2023	Belen Lopez Bloor	Salaries		595.35
2024	Audlem Printers	Printing	Printing Turnpike Field documents	14.00
2025	Belen Lopez Bloor	Office Expenses	Mileage, mobile phone top up, postage	20.58

Clerk mentioned one further cheque for £45.00 in respect of room bookings at the Methodist Church.

18.125.5 Scheduled payments – to approve the scheduled payments.

SO	ThenMedia Ltd	Public Info Display Screens	£24.10
SO	Shires Pay Services Limited	Payroll Services	£20.00
DD	NEST	Pension Contributions	£55.66
DD	NPower	Electricity	£74.00

18.125.6 Receipts – to minute the receipts.

01/12/2019	Honesty Box		£34.14
31/12/2018	Bank interest		£44.54

Cllr Down proposed to authorise the payments and receipts. Cllr Christie seconded. All Councillors were in favour.

Resolved: that the payments are made.

18.126 TURNPIKE FIELD (PREVIOUSLY KNOWN AS LAND AT GREEN LANE)

18.126.1 General update on the field.

18.126.1.a Review of booking form.

The new form is with Cllr Seddon to amend. Cllr Boyes asked if it could be made available for the public meeting on 17th January.

Action: Cllr Seddon to send the amended form.

18.127 PLAYING FIELD COMPLEX - UPDATE

No update.

Action: Cllr Seddon to report back to the Parish Council in February.

18.128 PARISH COUNCIL MATTERS

18.128.1 Domain name and website.

Back in August 2018 the Communications group were going to arrange a meeting with Then Media about this but the project seems to have stalled. Councillors had been keen to have email addresses that would be firstname.surname@audlempc.org.uk or something similar instead of using personal email addresses. The Communications Group are also supposed to be updating the text on the AOL website. Councillors confirmed they wished to proceed with this project.

Action: Communications Group to follow up on this and Clerk to liaise with Then Media.

18.128.2 Speed indicator.

The Highways Working Group have not had a chance to progress this due to the festive break but agreed to investigate and report back to the Parish Council at February's meeting with a recommendation.

Action: Clerk to email the Highways group any pertinent information she has available from previous discussions and arrange a meeting.

18.128.3 Closure of the Community Projects bank account.

Audlem Tourism Group had intended to discuss this matter after the Parish Council queried their intention of setting up a new bank account and transferring funds held by the defunct Community Projects bank account. Due to personal circumstances this has not yet been resolved.

Action: Cllr Higham to speak to the individuals concerned and report back to the Parish Council in February.

18.128.4 Defibrillator annual service check.

The Defib shop has contacted the Clerk to see if the Parish Council require an annual service as we purchased the car park defibrillator through them a year ago. Other businesses/services with defibrillators in Audlem have confirmed that their models are self-regulating and North West Ambulance Service (NWAS) check theirs as they installed them. Our car park defibrillator is also self-regulating which means it will run a system run and check it is working correctly. However, an annual service would check the internal system that self regulates hasn't failed. The Clerk has already asked NWAS if they could check the car park defibrillator but has had no response.

Action: Clerk to chase NWAS.

18.128.5 Actions arising from Police and Crime Commissioner Meeting 19th December 2018.

Cllr Mottershead suggested a post on AOL with a hyperlink to the police website and social media with details of the Police Community Support Officer Surgeries (PCSO) at the village hall and any enforcement activities. The PCSO should also submit a report monthly to APC and attend at least some of the Parish Council meetings.

Action: Cllr Matthews to ask the PSCO for reports and to come to the next meeting.

18.128.6 Printing of Around Audlem Newsletter.

Delmar Press ceased to trade at the beginning of December and all of the staff were made redundant with immediate effect. A few of their production colleagues were snapped up and employed by Johnsons in Nantwich. The Clerk has requested a quote for printing and will also obtain another quote to compare pricing, however, the ex-Delmar staff are used to working up the artwork so it would be an easier transition to send the document to Johnsons.

Action: Clerk to circulate cost quotations to the Parish Council.

18.128.7 Update - The Salvation Army clothes bin.

Cllr David Higham has spoken to the charity shop, their terms of reference mean that they only donate their profits to locally based charities and not national charities. Councillors were concerned about the clothes bin being a fire hazard as well as an eye sore especially with Audlem being a conservation area. The bins could not be placed in the main car park as there is no space and they also did not think it was appropriate for a national charity to install a bin on a car park that belonged to a small charity shop.

Action: Clerk to revert to The Salvation Army politely declining their request.

18.129 AREAS OF RESPONSIBILITY

18.129.1 To receive reports from the Working Groups and Sub Committee.

Nothing to report due to the festive season break. Deferred until February.

18.129.2 To appoint Councillors as Leaders of Working Groups.

Cllr Hopkins confirmed she was happy to be the head of the highways working group.

18.129.3 To appoint Councillors to Working Groups.

Deferred until February when new co-opted Councillors will be present.

18.130 ITEMS FOR FUTURE AGENDA

Parking problems within the village.

Cllr Mottershead informed the Parish Council that 5 street lights along Woore Road are faulty and not working. These have been reported and he will report back to the Parish Council in February.

18.131 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on **MONDAY 4th FEBRUARY 2019** in the Methodist Rooms.

18.132 Cllr Higham proposed to exclude the public from Part 2 of the meeting on the grounds of staff and commercial confidentiality. Cllr Christie seconded. All Councillors in favour.

Resolved: That the public be excluded from Part 2 of the meeting. Public excluded at 9.31pm.