



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor

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To members of the Council

You are hereby summonsed to attend the Annual Meeting of Audlem Parish Council to be held on Monday 16th July 2018 at 7.30pm at the Methodist Meeting Rooms, Shropshire Street. The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the Public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Belen (Bee) Lopez Bloor

Clerk to the Parish Council

AGENDA

PUBLIC FORUM

North West Ambulance Service & Buerton Parish Council attending to discuss concerns about ambulance response times following an incident in Buerton Parish Council in November 2017.

18.38 CO-OPTION OF COUNCILLOR

To resolve to co-opt Mr Nigel Mottershead as a Councillor.

18.39 APOLOGIES FOR ABSENCE

18.40 DECLARATION OF INTERESTS

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

18.41 CONFIRMATION OF MINUTES

18.41.1 To confirm the Minutes of the meeting held 11th June 2018.

18.41.2 To confirm the notes from the Annual Village Meeting held on 16th May 2018.

18.42 POLICY REVIEW

18.42.1 Privacy Policies – Internal & External.

18.42.2 Personal Data Audit Questionnaire.

18.42.3 Subject Access Request Policy.

18.42.4 Document Retention Policy.

18.42.5 CCTV Policy.

18.42.6 Grant Policy.

18.43 MATTERS ARISING

- 18.43.1 Car parking at the Fire Station – update.
- 18.43.2 CCTV system repair & maintenance contract – update.
- 18.43.3 Repairs to The Buttermarket, Millenium Stone & Public Conveniences.
- 18.44.4 New bollards on the Playing Field.
- 18.44.5 Repairs on Woore Road near Manor Farm.
- 18.44.6 ADAS request for bike racks and benches.

18.44 HOUSING (Planning/Heritage & Conservation)

18.44.1 PLANNING APPLICATIONS

To consider the following: -

<u>Status</u>	<u>Registration date</u>	<u>Date for submitting comments</u>	<u>Decision date</u>	<u>Decision description</u>	<u>Application</u>	<u>Main Location</u>	<u>Full development description</u>
Registered	21/05/2018	20/06/2018	16/07/2018		18/2438N	Land West of, AUDLEM ROAD, AUDLEM	Substitution of 3 approved plots 75-77 replacing them with 4 smaller plots
Registered	25/06/2018	Last comment submission date is unavailable	22/07/2018		18/3132N	Land Off, AUDLEM ROAD, AUDLEM	Non material amendment to 17/0339/N Repositioning of advertisement board
Registered	06/06/2018	No objection	01/08/2018		18/2798N	Kinsey House, BAGLEY LANE, Audlem, Crewe, CW3 ODR	Variation of condition 1 on approved application 17/4561N - Variation of condition 2 relating to Plot 2 only -Variation of conditions 2, 3 and 4 on approved application 15/3053N - approval of the substituted house plans and elevations and site plan.
Registered	14/06/2018	09/07/2018	09/08/2018		18/2916D	Land Off, AUDLEM ROAD, AUDLEM	Discharge of conditions 3, 4 and 11 on application 17/0339N
Decided	09/05/2018	No objection	06/06/2018	Approved with conditions	18/2069N	62, Cheshire Street, Audlem, Cheshire, CW3 0HB	Side extension to rear outrigger and change roof from flat type to pitched type
Decided	16/02/2018	31/05/2018 Objection	26/06/2018	Refused	18/0838N	KINSAL VILLA, PADDOCK LANE, AUDLEM, CW3 ODP	Construction of a dwelling and formation of vehicular access

18.45 FINANCIAL MATTERS

- 18.45.1 To resolve to change cheque signatories for Santander from Heather Jones to David Higham.
- 18.45.2 Finance Report – to receive the Finance Report.
- 18.45.3 Authorisation of cheques – to agree the accounts for payment.

1803	Zurich Municipal	Insurance		1,410.67
1804	PHS Group	Public conveniences		175.75
1805	Councillor Geoff Seddon	Councillor Expenses	Coffee with Cheshire Community Action Best Kept Village Judges	9.10
1806	Gavin Davies	Salaries - Street Cleaning		408.94
1807	Belen Lopez Bloor	Salaries	Salary included an extra 12 hours paid for	

			extra hours worked April - June	761.00
1808	Audlem Bowling Club	Grant		1,500.00
1809	MF Security Ltd	Repairs & Renewals	CCTV System Repair	399.60
1810	Audlem Methodist Church	Room bookings		65.00
1824	Belen Lopez Bloor	Office Expenses	CCTV sign, stationery, postage, mileage	77.18
1825	Councillor Heather Jones	Payroll Services	Incorrect withdrawal from Heather Jones' bank account instead of APC's bank account.	20.00
1826	3 Counties Cleaning	Public conveniences		169.00

18.45.4 Scheduled payments – to approve the scheduled payments.

25/06/2018	DD	ThenMedia Ltd	Public Info Display Screens	24.10
28/06/2018	DD	Npower	Electricity supply	108.00
05/07/2018	DD	Shires Pay Services Limited	Payroll Services	20.00

18.45.5 Receipts – to minute the receipts.

01/06/2018	Santander	Bank Interest	£31.98
15/06/2018	Longhill Moss	Rent	£1,200.00
30/06/2018	Toilets	Honesty box	£58.69

18.45.6 To resolve to approve Audlem Football Club's grant request of £420 for new football kit as per the Finance Sub Committee's recommendation.

18.46 LAND AT GREEN LANE

To resolve to form a working group for Green Lane.

18.47 PLAYING FIELD COMPLEX

18.48 PARISH COUNCIL MATTERS

18.48.1 Maintenance of the Churchfields Conservation area.

18.48.2 Maintenance of Cox Bank Well.

18.48.3 Closure of the Community Projects bank account.

18.48.4 Website maintenance & update.

18.48.5 Donation for a new flag on the Church.

18.48.6 Supply of hot water in public conveniences & legionella testing

18.48.7 Qualified inspection of any Parish Council owned trees.

18.48.8 Footpaths.

18.49 CORRESPONDENCE

18.49.1 Biodiversity Report – AWEG.

18.49.2 Neighbourhood Planning Survey from Cheshire East Council.

18.49.3 Cheshire East Planning Officer response to complaint regarding Markden Homes' Heathfield Road development.

18.50 AREAS OF RESPONSIBILITY

18.50.1 To receive reports from the Working Groups and Sub Committee.

18.50.2 To appoint Councillors to Working Groups.

18.50.3 To appoint Councillors to external bodies.

18.51 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

18.52 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on **MONDAY 3rd SEPTEMBER** in the Methodist Rooms.

18.53 To resolve: to exclude the public from Part 2 of the meeting on the grounds of staff and commercial confidentiality.