

**AUDLEM PARISH COUNCIL****MINUTES OF ANNUAL MEETING HELD ON  
MONDAY 14th MAY 2012 IN  
AUDLEM PUBLIC HALL**

**Present:** Cllr Mrs K Down (Chair) Cllr P Johnson Cllr J Langston Cllr D Siddorns  
Cllr Mrs P Seddon Cllr Mrs J Sanders Cllr G Seddon Cllr Mrs H Jones

**In Attendance:** Mrs J White, Clerk; Mr J Kemble, RFO.

**Also Present:** Mr & Mrs Huntbach, Mr R Warburton.

- 12.01 APOLOGIES – Received and accepted from Cllrs Consterdine, Hill, Furber and Cllr Mrs Christie.
- 12.02 ELECTION OF CHAIRMAN - Cllr Mrs Seddon proposed, Cllr Johnson seconded and it was –  
***Resolved (unanimously): that Cllr Mrs Kate Down be elected Chair for the ensuing year.***
- 12.03 ELECTION OF VICE CHAIRMAN – The Chairman proposed, Cllr Seddon seconded and it was –  
***Resolved (unanimously): that Cllr Phillip Johnson be elected Vice Chair for the ensuing year.***
- 12.04 DECLARATION OF INTERESTS – There were none.
- 12.05 APPOINTMENTS  
***Resolved: that the following appointments be made for the ensuing year -***  
Parish Council Committees  
Commons & Greens Committee – Cllrs Furber, Cllr Siddorns  
Allotments Working Group – Cllr Consterdine, Cllr Johnson, Cllr Mrs Down  
Lighting Liaison – Cllr Consterdine  
Highways Committee – Cllr Mrs Christie, Cllr Hill, Cllr Consterdine, Cllr Siddorns, Cllr Seddon  
Planning Committee – Cllr Mrs Down, Christie & Jones, Cllrs Furber, Hill, Consterdine, Johnson  
Playground Committee – Cllr Mrs Christie, Cllr Mrs Seddon, Cllr Johnson  
Editorial Committee – Cllr Mrs Seddon  
Asset Inspections – Cllr Langston  
Tree Warden – Mr Peter Morgan  
Finance Committee – All members of the Parish Council  
Lead Councillors for Parish Council Working Groups  
Law & Order Cllr Furber  
Community Projects Cllr Consterdine  
Tourism & Business Cllr J Langston  
Transport Cllr Hill  
Planning Cllr Johnson  
Wildlife & Conservation Cllr Mrs Down  
Health Cllr Mrs Jones  
Youth & Education Cllr Mrs Sanders  
Communications Cllr Mrs Seddon  
Access & Inclusion Cllr Mrs Christie  
Devolved Services Cllr Siddorns/Cllr Seddon  
Outside organisations  
Nantwich Local Area Partnership – Cllr Mrs Down, Cllr Hill, Cllr Mrs Jones  
Nantwich LAP Highways Group – Cllr Hill, Cllr Consterdine, Cllr Siddorns, Cllr Seddon  
Audlem Burial Committee – Cllr Mrs Down, Cllr Furber, Cllr Mrs Christie, Cllr Mrs Jones  
Audlem Parish Plan – Cllr Hill, Cllr Mrs Seddon  
Audlem Public Hall – Cllr Seddon  
Cheshire Police Forum – Cllrs Hill, Consterdine, Siddorns

Britain in Bloom – Cllr Mrs Sanders, Cllr Mrs Down  
 Cheshire Association of Local Councils – Cllr Hill, Cllr Consterdine  
 NPU “Cluster” meetings – Cllr Furber, Cllr Siddorns  
 Shropshire Union Canal Society – Cllr Mrs Seddon, Cllr Consterdine  
 Village Design Group – Cllr Johnson, Cllr Seddon  
 Audlem & District Community Action – Cllr Mrs Christie

This completed the business of the Annual Meeting of the Parish Council.

**PUBLIC FORUM** – Mr Warburton provided financial information about the forthcoming Music and Arts Festival and New Year’s Eve fireworks.

12.06 **CONFIRMATION OF MINUTES OF MEETING HELD ON 2ND APRIL 2012**

The minutes of the meeting were approved and signed by the Chairman as a correct record.

12.07 **REPORTS OF WORKING GROUPS & COMMITTEES**

**07.1 Law & Order (Cllr Furber)** – Cllr Siddorns reported on the recent Cluster meeting; also that PCSO Jarvis was working to engage with young people in the village and that Homewatch contact numbers were now shown in the Newsletter and on Audlem Online.

**07.2 Community (Cllr Consterdine)**

*(i) Public toilets: “Loo of the Year”* – Support was expressed for Cllr Hill’s proposal that Audlem enter the competition and it was noted that honesty box income had been deposited in the new account at the Co-operative Bank. Cllr Siddorns queried progress with efforts to obtain charitable status for the public conveniences.

*(ii) Tree at Emberton Place/49 Cheshire Street* – Response from Wulvern Housing was noted.

*(iii) Reductions in the Mobile Library service*

**Resolved: that statistics regarding residents’ use of the Mobile Library be sought; also that the Parish Council protest to Cheshire East Council about management of consultations.**

**07.3 Local Tourism & Business (Cllr Langston)**

*(i) Audlem Festival 2012* – Councillors noted that organisers anticipated a funding shortfall and suggested that bucket collections be organised.

**Resolved: that, if necessary, the Parish Council meet any shortfall up to a maximum of £300.**

*(ii) Litter at Bagley Lane* – It was noted that CEC was willing to service an additional black bin. Details of costings were awaited.

*(iii) Leader, Cheshire East Council*

**Resolved: that the Leader of Cheshire East Council be invited to attend a future Parish Council meeting.**

*(iv) New Year firework display*

**Resolved: that the Parish Council contribute £450 towards the cost of this year’s display and that funding of future displays be discussed at the budget meeting in November.**

**07.4 Highways & Transportation (Cllr Hill)**

*(i) Nantwich LAP Highways subgroup* – No report.

*(ii) Dial-A-Ride Service* – Councillors noted information previously circulated.

*(iii) Cheshire Street pavement* – It was noted that the Highways Engineer had offered to meet a Parish Councillor to explain the difference between actionable and non-actionable defects. Cllrs Siddorns and Langston indicated that they wished to attend. In respect of highway faults, pot holes, etc., Cllr Mrs Seddon would post an item on Audlem Online encouraging residents to support the Parish Council’s efforts by reporting direct to [www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk) or 0845 2450558.

*(iv) CEC Consultation: The Future of Public Transport* - Comments to be brought to the next meeting.

**07.5 Planning (Cllr Johnson)**

*(i) Village Design Statement* – Cllr Johnson reported that Planners would be examining the Statement which, if suitable, would be posted on the Cheshire East web site as a “material consideration” for use by officers when considering planning proposals. CEC’s web site would be monitored.

**07.6 Wildlife & Ecology (Chairman)** – Nothing to report.

**07.7 Health (Cllr Mrs Jones)**

*(i) Proposal to ban dogs from playing field* – It was noted that an item had appeared in the Newsletter and that this would be followed up with additional visits by Dog Wardens, who would also be working with children at St James’ School. A new dog bin was in situ near the dog walking area but additional signage had not yet been installed. The Clerk would contact CEC.

**07.8 Youth & Education (Cllr Mrs Sanders)**

*(i) Management of playing field, children's playground and tennis courts* – Deferred to next meeting. CEC to be reminded of need to re-mark football pitch and provide goal posts.

*(ii) St James' School* – It was noted that the new Headteacher would attend the next meeting and an IEB member the July meeting. Several councillors indicated their intention to attend the school's musical event on 1st June.

**07.9 Communications (Cllr Mrs Seddon)**

*(i) Annual Village Meeting 18th June* – Cllr Johnson reported that speakers representing Cheshire Connect, BT and Leader+ had agreed to attend. Cllr Mrs Sanders would organise refreshments, Cllr Mrs Seddon and the Clerk posters and publicity.

**07.10 Access & Inclusion (Cllr Mrs Christie)** – No report.

**07.11 Devolved Services (Cllr Siddons)** – No report.

**07.12 Allotments Committee (Cllr Johnson)** – It was noted that there was a possibility of new negotiations.

**07.13 Commons & Greens Committee (Cllr Furber)** – No report.

**07.14 Street Lighting (Cllr Consterdine)** – No reports.

**07.15 Tree Warden's report** – The Tree Warden's proposal to mark the Jubilee by planting trees in selected locations was noted.

12.08 **FINANCIAL MATTERS**

**08.1 To receive RFO's report**

**Resolved: that £10,000 be transferred to the Parish Council's new account with the Co-operative Bank.**

**08.2 Draft final accounts 20011/12**

**Resolved: that draft final accounts be approved.**

**08.3 Asset Register/Risk Register**

**Resolved: that the Risk Register be approved; also that the amended Asset Register be approved subject to agreement by the Chair and the Clerk.**

**08.4 Audlem Tree House** – It was agreed that the request be included in November's budget discussions.

**08.5 Authorisation of cheques**

G Davies – street cleaning & back pay owing	£310.00
Mr J Kemble – salary	£50.80
Mrs J White – salary	£365.48
Audlem Angels – cleaning of public toilets March 21st to April 20th	£150.00
Mrs J White – office expenditure 1st April – 1st May	£48.47
Zurich Insurance	£843.86
Cheshire Association of Local Councils – annual subscription	£495.30
Cheshire Community Action – annual subscription	£50.00
Cheshire County Playing Fields Association	£18.00
J Purcell & Son – 60 Union flags for display	£244.80
A P Smith – bunting	£219.48
CVS – payroll services	£144.00
Delmar Press – 8 page Spring Newsletter	£420.00
Delmar Press – survey forms	£94.80
Audlem Angels – clearing of public toilets April 21st to May 15th	£126.00

**Recommendation: that the above accounts be approved for payment.**

**08.6 Authorisation of annual donations (Min 11.98.1)**

Audlem First Responders	£500.00
Audlem First Responders (uncollected donation 2011/12)	£500.00
Heartstart	£500.00
Audlem Carnival	£500.00
Audlem Festival Committee	£1250.00
Audlem Cricket Club	£250.00
Citizens' Advice Bureau – Rural Service	£500.00

**08.7 Receipts** – To note:

ASET – New Year fireworks (one third share)	£266.66
Cheshire East Council – 1st instalment of parish precept	£18764.50
Cheshire East Council – Parish Compact	£1150.00

12.09 PLANNING & DEVELOPMENT

At this point, Cllr Langston declared an interest in the following matter.

09.1 Canalside Yard/Kingbur Place - Parking

**Resolved: that the Chairman and Cllr Mrs Seddon represent the Parish Council at a forthcoming meeting of the parties involved.**

09.2 Planning application with response required before 14th May

12/0597N Conservation area consent for demolition of existing bungalow and new replacement dwelling @ The Bungalow, Hardys Lane – It was noted that no representations had been made.

09.3 Planning application for consideration

12/1430N Demolition and rebuilding of detached bungalow @ The Bungalow, Hardys Lane, Coxbank.

**Resolved: that no representations be made.**

12.10 ACCOMMODATION FOR PARISH COUNCIL MEETINGS

**Resolved: that the Public Hall Committee be requested to consider accommodating future Parish Council meetings.**

12.11 RESIGNATION OF CLERK – This was noted with regret and the Clerk was thanked for providing excellent service over the past 10 years.

**Resolved: that a committee (Chairman, Cllr Mrs Jones, Cllr Hill, Cllr Langston and Cllr Seddon) be authorised to recruit a new Clerk.**

12.12 AUDLEM BURIAL COMMITTEE – Cllr Seddon reported that vandals had gained entry to the Chapel of Rest; also that there would be a ceremony to mark the installation of the commemorative stone for paupers.12.13 AUDLEM PUBLIC HALL – Cllr Seddon reported on proposals to improve the Hall's entrance area. A new boiler had been installed at a cost of £5,900. The Public Hall had recently been revalued at £800,000 and the site at £300,000.12.14 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED – It was noted that Cllr Johnson and Cllr Mrs Seddon would be attending a Leader+ meeting in Malpas the following day.12.15 CORRESPONDENCE RECEIVED – Councillors noted receipt of the following:

Audlem Saints FC grant application and Income & Expenditure Accounts for 2010 & 2011

Audlem Carnival 2012 – invitation to participate in procession on Monday June 4th

Cheshire Local Access Forum – Best Practice Recommendations

ChALC/Cheshire East Council – Bulletin: Adopting a Code of Conduct (Localism Act 2011)

Cheshire County Playing Fields Association – Annual Report 2011

Audlem St James' School – Invitation to musical event on Friday 1st June at 10.45 am

12.16 ITEMS FOR CONSIDERATION AT THE NEXT MEETING – Sewers, Consultation on the future of public transport.12.17 DATE OF NEXT MEETING – MONDAY 11TH JUNE

The meeting closed at 9.47 pm.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date